

MEMORANDUM

To : All Members of Staff

From : Administration and Human Resources Manager

Copy : Chief Executive officer
Deputy Chief Executive Officer
Head of Finance and Corporate Services
Head of Sale and Marketing
Production and Distribution Manager
Technical Services Manager
Bureau Manager
Managing Editor

Date : 15th May 2019

Subject : **WORK ARRANGEMENT ON 21ST MAY 2019**

Please be informed that 21st May 2019 is **not** a public holiday.

All members of staff who registered to vote are encouraged to exercise your democratic right by casting your vote in the 2019 Tripartite Elections.

You are being advised to liaise with your Head of Department or Supervisor on work arrangement and permission before proceeding to vote. This will ensure there is minimum disruption to the operations of the department.

On behalf of Management, I wish you well during the voting day and vote wisely.



Mike Kandulu